

## Process for Game Changes:

**If you have a game change, first step is to CONFIRM with your FIELD COORDINATOR that the time you are requesting a change to works on your fields and is permitted by your club. Also please confirm with your opponent all rescheduling details.**

Then - Follow this link below to access the “game change request form” – you will no longer email me to submit requests for changes – please use the form below

<https://system.gotsport.com/forms/8M5291263>

Once at this link, follow these steps:

- 1 – Log into Got Sport - <https://system.gotsport.com/>
- 2 – Click on “register” – you are “registering” your request for a game change
- 3 – Fill in the required fields – you’ll want to have the game # handy, plus email of your opponent and field coordinator, names of home and away teams, original game information (date/time/field) and the NEW info that you are requesting. All info must be entered into the form.
- 4 – “Save” at the bottom of the page
- 5 – “Checkout” on the next page
- 6 – BE SURE TO “REGISTER” on the last page – if you receive a confirmation email from me, you will know that you followed the steps correctly and that I have your game change request in hand. There is no charge for game changes.
- 7 – Throughout the season, all games changes for the upcoming weekend need to be submitted **NO LATER than the SUNDAY before the requested change.**